Doc Ref: HSF001	Health and Safety Risk Assessment Template	
Date: 02/01/19	**GENERAL TRANSMISSION OF COVID-19 FOR BDC MARKET**	
Version: 1.0		
Author: Martyn Bradley		

SEVERITY

H&S	No Injury	Slight	Minor	Serious	Major

LIKELIHOOD

Unlikely	1	2	3	4	5	MINOR
Possible	2	4	6	8	10	
Likely	3	6	9	12	15	SIGNIFICANT
Very Possible	4	8	12	16	20	
Almost Certain	5	10	15	20	25	MAJOR

RISK RANKING		
1 - 5	MINOR RISK	MONITORING REQUIRED
6 - 15	SIGNIFICANT RISK	LOOK TO IMPROVE / REDUCTION OF RISK REQUIRED
16 - 25	MAJOR RISK	STOP PROCESS - TAKE IMMEDIATE ACTION

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Date of Assessment: 12.05.20 **Risk Assessment Number:** 14a **Assessor(s):** Jonathan Smith **Review Date:** 30.09.20

Person(s) at Risk: Market Staff, Market Stall Holders and Members of the Public

Hazard		Current Controls	Initial Risk			Additional Controls	Residual Risk		
Hazard Description	Hazard Effect	Operational Controls	Severity	Likelihood	Ranking	Operational Controls	Severity	Likelihood	Ranking
Transmission of Coronavirus (COVID-19) for Employees with no underlying health conditions	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	See additional controls as this is a new process to reflect the UK Government guidance on reducing risk of COVID-19 transmission through: • Effective social distancing, • Good hand hygiene • Good respiratory hygiene (Catch It, Bin It, Kill It) Although risk of transmission remains the same for all categories, this risk assessment highlights categories that are at an increased risk of developing severe illness as per vulnerable and extremely vulnerable categories identified by the NHS and UK Government	5	3	15	Employees to strictly limit the amount of time spent on the market. Traders are only permitted on to the market area once their stalls are completely built and staff have left that area. Likewise staff will not be permitted to dismantle any infrastructure until the trader has left the site. Employee must follow social distancing measures if in the workplace as far as reasonably practicable and in line with service specific risk assessments on COVID-19, in addition to regular hand washing using soap and hot water for 20 seconds. A toilet facility for the use of Market traders and staff will be provided for the above purpose with the market manager controlling access.	5	1	5

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Hazard		**Current Controls**	**Initial Risk**			**Additional Controls**	**Residual Risk**		
Hazard Description	Hazard Effect	Operational Controls	Severity	Likelihood	Ranking	Operational Controls	Severity	Likelihood	Ranking
Transmission of Coronavirus (COVID-19) for Employees with an underlying health condition that is controlled and is not on the vulnerable list produced by the NHS	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	See additional controls as this is a new process to reflect the UK Government guidance on reducing risk of COVID-19 transmission through: • Effective social distancing • Good hand hygiene • Good respiratory hygiene (Catch It, Bin It, Kill It) Although risk of transmission remains the same for all categories, this risk assessment highlights categories that are at an increased risk of developing severe illness as per vulnerable and extremely vulnerable categories identified by the NHS and UK Government with specific controls to reduce their risk of exposure to as low as reasonably practicable	5	3	15	Employees to strictly limit the amount of time spent on the market. Traders are only permitted on to the market area once their stalls are completely built and staff have left that area. Likewise staff will not be permitted to dismantle any infrastructure until the trader has left the site. Employee must follow social distancing measures if in the workplace as far as reasonably practicable and in line with service specific risk assessments on COVID-19, in addition to regular hand washing using soap and hot water for 20 seconds. A toilet facility for the use of Market traders and staff will be provided for the above purpose with the market manager controlling access.	5	1	5

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Hazard		**Current Controls**	**Initial Risk**			**Additional Controls**	**Residual Risk**		
Hazard Description	Hazard Effect	Operational Controls	Severity	Likelihood	Ranking	Operational Controls	Severity	Likelihood	Ranking
Transmission of Coronavirus (COVID-19) for Employees who are in the vulnerable category	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	See additional controls as this is a new process to reflect the UK Government guidance on reducing risk of COVID-19 transmission through: • Effective social distancing • Good hand hygiene • Good respiratory hygiene (Catch It, Bin It, Kill It) Although risk of transmission remains the same for all categories, this risk assessment highlights categories that are at an increased risk of developing severe illness as per vulnerable and extremely vulnerable categories identified by the NHS and UK Government with specific controls to reduce their risk of exposure to as low as reasonably practicable	5	3	15	Employees to strictly limit the amount of time spent on the market. Traders are only permitted on to the market area once their stalls are completely built and staff have left that area. Likewise staff will not be permitted to dismantle any infrastructure until the trader has left the site. Employee must follow social distancing measures if in the workplace as far as reasonably practicable and in line with service specific risk assessments on COVID-19, in addition to regular hand washing using soap and hot water for 20 seconds. A toilet facility for the use of Market traders and staff will be provided for the above purpose with the market manager controlling access.	5	1	5

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Hazard		**Current Controls**	**Initial Risk**			**Additional Controls**	**Residual Risk**		
Hazard Description	Hazard Effect	Operational Controls	Severity	Likelihood	Ranking	Operational Controls	Severity	Likelihood	Ranking
Transmission of Coronavirus (COVID-19) for Employees who are in the extremely vulnerable category	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	See additional controls as this is a new process to reflect the UK Government guidance on reducing risk of COVID-19 transmission through: • Effective social distancing, • Good hand hygiene • Good respiratory hygiene (Catch It, Bin It, Kill It) Although risk of transmission remains the same for all categories, this risk assessment highlights categories that are at an increased risk of developing severe illness as per vulnerable and extremely vulnerable categories identified by the NHS and UK Government with specific controls to reduce their risk of exposure to as low as reasonably practicable	5	3	15	Employee must remain at home for the period referred to in their NHS letter, working from home where possible	5	1	5

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Hazard Description	Hazard Effect	Operational Controls	Severity	Likelihood	Ranking	Operational Controls	Severity	Likelihood	Ranking
Transmission of Coronavirus (COVID-19) for Employees who have a family member in the same household who is in the extremely vulnerable category	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	See additional controls as this is a new process to reflect the UK Government guidance on reducing risk of COVID-19 transmission through: • Effective social distancing, • Good hand hygiene • Good respiratory hygiene (Catch It, Bin It, Kill It) Although risk of transmission remains the same for all categories, this risk assessment highlights categories that are at an increased risk of developing severe illness as per vulnerable and extremely vulnerable categories identified by the NHS and UK Government with specific controls to reduce their risk of exposure to as low as reasonably practicable	5	3	15	If it is possible for the Employee to maintain distance within their household from the extremely vulnerable family member then they can still attend the workplace, being particularly stringent in observing social distancing measures as far as reasonably practicable and in line with service specific risk assessments on COVID-19, in addition to regular hand washing using soap and hot water for 20 seconds, but should work from home where possible If it is not possible for the Employee to maintain distance within their household from the extremely vulnerable family member they must stay at home, working wherever possible	5	1	5

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Additional Control Measures:

Task	Responsible Person(s)	Date Completed
All above additional control measures to be implemented on publication of this risk assessment.	Jonathan Smith	12.05.20

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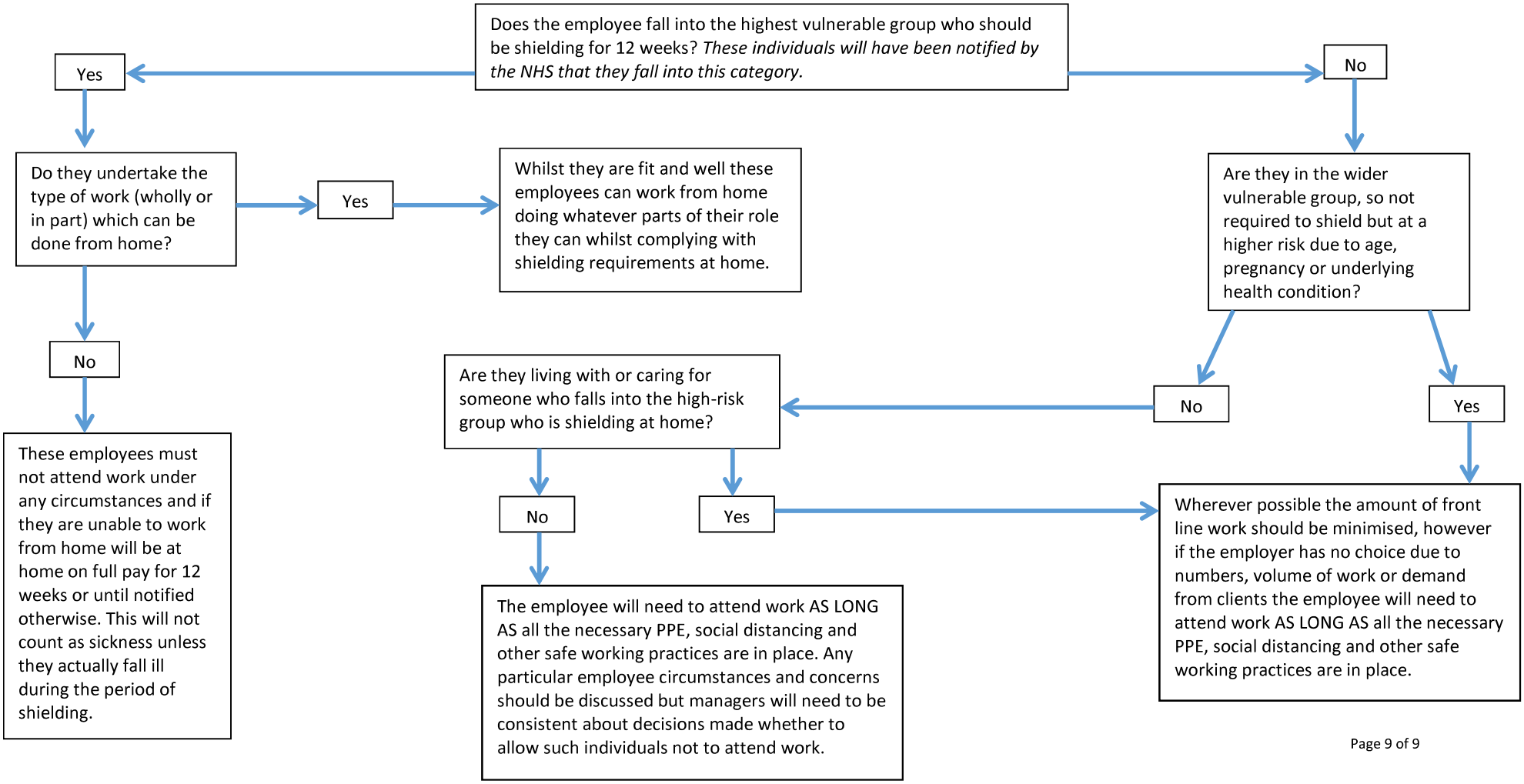
I hereby confirm that I have read and understood the contents of this risk assessment and will work with the controls laid out herein.

Name	**Signature**	**Date**

Appendix – Flowchart for Vulnerable Employees (as per WM Employers)


Does the employee fall into the highest vulnerable group who should be shielding for 12 weeks? *These individuals will have been notified by the NHS that they fall into this category.*
Yes
No
Do they undertake the type of work (wholly or in part) which can be done from home?
Yes
Whilst they are fit and well these employees can work from home doing whatever parts of their role they can whilst complying with shielding requirements at home.
Are they in the wider vulnerable group, so not required to shield but at a higher risk due to age, pregnancy or underlying health condition?
No
These employees must not attend work under any circumstances and if they are unable to work from home will be at home on full pay for 12 weeks or until notified otherwise. This will not count as sickness unless they actually fall ill during the period of shielding.
Are they living with or caring for someone who falls into the high-risk group who is shielding at home?
No
Yes
No
Yes
The employee will need to attend work AS LONG AS all the necessary PPE, social distancing and other safe working practices are in place. Any particular employee circumstances and concerns should be discussed but managers will need to be consistent about decisions made whether to allow such individuals not to attend work.
Wherever possible the amount of front line work should be minimised, however if the employer has no choice due to numbers, volume of work or demand from clients the employee will need to attend work AS LONG AS all the necessary PPE, social distancing and other safe working practices are in place.